



## Facility

**Name:** *Eastern N.M. University* **License Number:** *10886*  
**Address:** *ENMU Station 25, PORTALES, NM 881300000*  
**Phone:** *5755622805* **Fax:**  **E-mail:** *dawn.browder@enmu.edu*

## License Information

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *05/01/2018* **Expiration Date:** *10/31/2018*

## Capacity

**Over Age 2:** *55* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *55*  
**Square Footage:**

## Census

**Over 2:** *0* **Under 2:** *0*

## Classrooms

**Number of Classrooms:** *3*

## Days and Hours of Operation

<b>Monday</b> <i>7:45 AM - 5:00 PM</i>	<b>Tuesday</b> <i>7:45 AM - 5:00 PM</i>	<b>Wednesday</b> <i>7:45 AM - 5:00 PM</i>	<b>Thursday</b> <i>7:45 AM - 5:00 PM</i>	<b>Friday</b> <i>7:45 AM - 5:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

## Inspection

**Date:** *08/14/2018* **Time In:** *10:05 AM* **Time Out:** *11:15 AM* **Purpose:** *Other*

## Licensure

8.16.2.31 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.31 B Capacity of a Home	<i>Not Inspected</i>
8.16.2.31 C Incident Reporting Requirements	<i>Not Inspected</i>

## Administrative Requirements

8.16.2.32 A Administrative Records	<i>Not Inspected</i>
8.16.2.32 B Mission, Philosophy and Curriculum Statement	<i>Not Inspected</i>
8.16.2.32 C Parent Handbook	<i>Not Inspected</i>
8.16.2.32 D Children's Records	<i>Not Inspected</i>

### Administrative Requirements *(continued)*

8.16.2.32 E Personnel Records	<i>Not Inspected</i>
8.16.2.32 F Personnel Handbook	<i>Not Inspected</i>

### Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements	<i>Not Inspected</i>
8.16.2.33 B Staff Qualifications and Training	<i>Not Inspected</i>

### Services & Care of Children

8.16.2.34 A Guidance	<i>Not Inspected</i>
8.16.2.34 B Naps or Rest Period	<i>Not Inspected</i>
8.16.2.34 C Additional Requirements for Infants and Toddlers	<i>Not Inspected</i>
8.16.2.34 D Diapering and Toileting	<i>Not Inspected</i>
8.16.2.34 E Additional Requirements for Children with Special Needs	<i>Not Inspected</i>
8.16.2.34 F Night Care	<i>Not Inspected</i>
8.16.2.34 G Physical Environment	<i>Not Inspected</i>
8.16.2.34 H Social-Emotional Responsive Environment	<i>Not Inspected</i>
8.16.2.34 I Equipment and Program	<i>Not Inspected</i>
8.16.2.34 J Outdoor Play	<b>Non-compliance</b>

*The fall zone underneath the swings is not adequate as evidenced by the absence of any protective material - the surface is grass. The fall zone on the two year old playground has inadequate absorbent material underneath the swings. The fall zone is primarily sand but grass has grown and taken over a large section of the area around the swings requiring absorbent material.*

#### *Corrective Action Plan*

*A resilient surface will be provided beneath the play equipment and a schedule will be devised to provide routine checks.*

Regulation: 8.16.2.34.J.3.

Date to be Completed: 09/13/2018

8.16.2.34 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.34 L Field Trips	<i>Not Inspected</i>

### Food Service

8.16.2.35 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.35 C Menus	<i>Not Inspected</i>

**Food Service (*continued*)**

8.16.2.35 D Kitchens	<i>Not Inspected</i>
8.16.2.35 E Meal Times	<i>Not Inspected</i>

**Health & Safety Requirements**

8.16.2.36 A Hygiene	<i>Not Inspected</i>
8.16.2.36 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.36 C Medication	<i>Not Inspected</i>
8.16.2.36 D Illness and Notifiable Diseases	<i>Not Inspected</i>
8.16.2.37 A-G Transportation Requirements for Homes	<i>Not Inspected</i>

**Buildings, Grounds & Safety**

8.16.2.38 A Housekeeping	<i>Not Inspected</i>
8.16.2.38 B Pest Control	<i>Not Inspected</i>
8.16.2.38 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.38 E Exits	<i>Not Inspected</i>
8.16.2.38 F Toilet and Bathing Facilities:	<i>Not Inspected</i>
8.16.2.38 G Safety Compliance	<i>Not Inspected</i>
8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.38 I Pets	<i>Not Inspected</i>

**Additional Comments**

*Site visit for increase of capacity to open a new two year old classroom. The new classroom measures at 19'0" x 19'0" for a total capacity of 10 children. A waiver will need to be requested for natural lighting. The waiver/variance form has been provided to the Director. Technical assistance was given on the layout of the classroom.*

*No children were present during the survey. Start date for children is 08/21/2018.*

*Signatures not captured electronically due to touch screen not working.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

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Surveyor: *Allen Anderson*

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Facility Representative: *Dawn Browder*